

MEMOS TO THE BOARD OF EDUCATION

To: The RSD17 Board of Education

Date: 9/17/2024

Submitted for Board meeting dated: 9/17/2024

Re: *Architectural Consultant RFP Selection*

Purpose of memo: *Board Action Required*

Executive Summary: *Discussion and possible vote for the Architectural Consultant to perform Educational Specifications, Feasibility Study, and Pre-Referendum Services for HKHS.*

Board Action: *A motion for the Regional School District No. 17 Board of Education to award RFP #24971 - Educational Specifications, Feasibility Study, and Pre-Referendum Services to Antinozzi Associates Architecture and Interiors in the amount of \$98,700.*

Process Steps Taken:

- *The Director of Finance & Operations initiated an RFP for Educational Specifications, Feasibility Study, and Pre-Referendum Services*
- *The Finance & Facilities Sub-Committee members, along with other Board members, reviewed all submitted proposal*
- *The Committee interviewed eligible candidates*
- *The Committee reviewed and evaluated the candidates for final recommendation*

Next Steps: *No further BOE action is required*

CC:

Sarah Kaiser, BOE Secretary

Jeff Wihbey, Superintendent of Schools

Enclosures:

RFP Response Proposal